

# DISCOVERY OAKS ACADEMY REGISTRATION FORM

Academic Year: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B. \_\_\_/\_\_\_/\_\_\_

## Program in which your child will be enrolled

\_\_\_\_\_ **Preschool** Will your child attend School only or Full Day Program?

Please indicate the days that your child will attend M T W TH F

\_\_\_\_\_ Preschool School Only 5 days per week (8:30 a.m. to 11:30 a.m.)

\_\_\_\_\_ Preschool Lunch Bunch 5 days per week (8:30 a.m. to 12:30 p.m.)

\_\_\_\_\_ Preschool School Only 3 days per week (M, T, W) (8:30 a.m. to 11:30 a.m.)

\_\_\_\_\_ Preschool Lunch Bunch 3 days per week (M, T, W) (8:30 a.m. to 12:30 p.m.)

\_\_\_\_\_ Preschool School Only 2 days per week (TH, F) (8:30 a.m. to 11:30 a.m.)

\_\_\_\_\_ Pre-Kindergarten Full Day Program 5 days per week

\_\_\_\_\_ Pre-Kindergarten School Only 5 days per week (8:30 a.m. to 11:30 a.m.)

\_\_\_\_\_ Pre-Kindergarten Lunch Bunch 5 days per week (8:30 a.m. to 12:30 p.m.)

\_\_\_\_\_ Pre-Kindergarten School only 3 days per week (T, W, TH) (8:30 a.m. to 11:30 a.m.)

\_\_\_\_\_ Pre-Kindergarten Lunch Bunch 3 days per week (T, W, TH) (8:30 a.m. to 12:30 p.m.)

\_\_\_\_\_ **Kindergarten** Will your child attend School only or Full Day Program?

\_\_\_\_\_ **First Grade** Will your child attend School only or Full Day Program?

\_\_\_\_\_ After School Elementary – Pick Up \_\_\_\_\_ Elementary School

**Registration and Supply Fee**- I would like my child enrolled in Discovery Oaks Academy for the Academic Year. To assure placement for my child, I have submitted payment for the **NON-REFUNDABLE** registration fee and the **NON-REFUNDABLE** supply fee. Please contact the school for fee amounts.

\_\_\_\_\_ @ \$ = \$ \_\_\_\_\_ Registration per child

\_\_\_\_\_ @ \$ = \$ \_\_\_\_\_ Preschool/Pre-K Supply fee (based on program enrolled)

\_\_\_\_\_ @ \$ = \$ \_\_\_\_\_ Supply fee Kindergarten & Elementary

TOTAL PAID \$ \_\_\_\_\_

**Tuition Payment** - Please indicate your payment option for the Academic Year.

For all payment options a 5% NON-REFUNDABLE DEPOSIT is due with the contract by March 16 or two weeks after registration. The deposit will be credited to the amount of the annual tuition due for the school year. The first tuition payment is due July 15. Tuition will be due on the first of each month September 1 – June 1.

\_\_\_\_ Annual Payment (5% deposit due with contract, balance due by July 15)

\_\_\_\_ Semi-Annual Payment (5% deposit due with contract, payments due 7-15 and 1-4)

\_\_\_\_ Monthly Payment (5% deposit due with contract, first payment 7-15 then the first of each month 9-1 to 6-1) See attached Fee Schedule for payment information for each program.

I understand the NON-REFUNDABLE registration fee and the NON-REFUNDABLE supply fee are payable at the time of registration.

I have read and understand the Discovery Oaks Academy Payment Schedule and Tuition Payment Guidelines. I am aware that tuition fees do not include lunch. The lunch program at the Academy is optional and students of all ages may purchase lunch for \$2.50 each day. I understand there is no tuition allowance for absences, holidays observed by the Academy or weather related closings.

I will be provided with a contractual agreement. This signed contract will be returned to the Academy by March 16 or within two weeks of receipt, along with the required NON-REFUNDABLE deposit equal to 5% of the annual tuition. This deposit will be credited to the annual tuition fee for the school year. If I decide to withdraw my child once I have returned the contract, I am aware that the 5% deposit, the registration fee and the supply fee are NON-REFUNDABLE. My child's placement at Discovery Oaks Academy will be guaranteed for the \_\_\_\_ Academic Year when the signed contract and the deposit are returned.

To complete the enrollment process I will provide the Academy with all requested paperwork for my child's file.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date